



2016

CLAUDIO MANZOLILLO
IAPG HOUSTON SCHOLARSHIP

TERMS AND CONDITIONS

TABLE OF CONTENTS

OBJETIVE2

SCHOLARSHIP INSTRUCTIONS 2

ELIGIBILITY 2

REQUIRED DOCUMENTS 3

SELECTION AND AWARD PROCESS 4

How to Submit your Application..... 4

Checklist for Application Packet..... 4

Application Submission..... 5

SCHOLARSHIP TIMETABLE..... 5

SCHOLARSHIP AWARD..... 5

SCHOLARSHIP RENEWAL..... 6

DISTRIBUTION OF FUNDS..... 6

RECIPIENT OBLIGATIONS.....6

DISCLAIMERS.....7

FREQUENTLY ASKED QUESTIONS (FAQ)8

SCHOLARSHIP APPLICATION FORM8

LETTER OF RECOMMENDATION FORM8

2016 CLAUDIO MANZOLILLO IAPGH SCHOLARSHIP

Objective

This document applies to the academic year starting on the fall semester of 2016.

The *IAPG Houston* (“*IAPGH*”) has set up a Scholarship Program (“the Scholarship”) for Argentine professionals planning to pursue or currently enrolled in a graduate degree program in the United States of America : in Petroleum Engineering, Geosciences (geology and geophysics), and Environmental Engineering related to the petroleum industry (the “Qualifying Degrees”).

The IAPGH is an independent, non–profit, 501 (c) (3) organization incorporated in the State of Texas on March 22, 2002 (see www.iapghouston.org for more information).

The mission of the IAPGH is to provide a forum for the exchange of relevant scientific, technological, commercial, and regulatory issues pertaining to the energy sector in Argentina and its related markets, and to foster programs for development and growth of experienced professionals and students.

In alignment with the IAPGH’s mission, this Scholarship will help to promote higher education for the Argentine professional community involved in the energy sector. The IAPGH also wishes through the Scholarship to develop a network of industry partners, academia and Scholarship recipients that will be committed to promote this opportunity for higher education to energy professionals in future generations.

Scholarship Instructions

Eligibility

In order to apply for the Scholarship an applicant (the “Applicant”) must:

1. Be an Argentine citizen.
2. Have an Argentine university degree¹ and either
 - a) Aiming to pursue (“Student A”), or
 - b) Currently enrolled in (“Student B”)a graduate degree in the United States of America (“USA”) related to Qualifying Degrees from an accredited university (a “University”).

¹ University Degree shall mean a degree qualified as such by the corresponding Ministry of Education and with no less than four years of duration.

3. Have a minimum of one (1) year experience in the oil and gas industry - in any of the Qualifying Degrees.
4. Be proficient in the English Language.
5. Have demonstrated leadership, constant initiative, self-motivation and good ethical behavior at work and in his/her personal life.
6. Must return to Argentina for a period of at least 2 years after completing the degree obtained with the aid of the IAPGH Scholarship.
7. Subject to the Section related to Scholarship Renewal below, past recipients may not apply.
8. Agree to and abide by all the Terms and Conditions described herein.

Required Documents

All documents listed below must be submitted in the English language. If the original document is in Spanish it shall be accompanied by a certified translation into English.

Duly complete **application form** ([click here](#)). There are two options for sending your application to the IAPGH Scholarship. You may send your completed application via email (scholarship@iapghouston.org) or mailed to IAPGH. Both forms of the application require additional supporting materials that need to be mailed to the IAPGH at its address provided with this application. These include:

1. Two **letters of recommendation** ([click here](#)). At least one of the letters of recommendation must be from previous or current employers while the other must be from a university professor teaching a subject directly related to a Qualifying Degree program at the institution where the Applicant has graduated.
2. **Official University transcripts** from all previous colleges. Student B must also include the transcripts related to the graduate degree currently enrolled in the USA.
3. **Resume** (two pages maximum – any additional pages will not be taken into consideration) showing work experience and accomplishments to date, including honors, awards, published papers and all information the Applicant deems material for consideration.
4. **Statement of goals.** The purpose of the statement of goals is to introduce him/herself to the IAPGH Scholarship Committee. In the Statement, the Applicant should address professional and personal goals, motivation in pursuing the desired program, impact this Scholarship will have in Applicant's career goals and impact his or her experience in the USA may have on Argentina's oil and gas industry. Approximately one page in length.
5. Applicant must disclose any other grants obtained or applied for during the same academic year.

6. Student A must send proof that his or her application has been received and is being processed by a University. Once accepted, the Student A must submit his/her acceptance letter within 10 days of receipt. Student B must send copy of a letter or a certificate issued by the USA University confirming Applicant's full time student status.
7. A copy of his/her passport or valid identification document

Selection and Award Process

To safeguard the integrity of the Scholarship recipient selection process, the Scholarship Committee of the IAPGH has formed a Selection Committee that will review all application materials. In addition to the application form, any Applicant pre-selected, as a potential recipient will undergo an interview process.

The IAPGH Board of Directors will make the final decision upon the Scholarship Committee recommendation submittal.

How to Submit your Application

1. You may apply for the IAPGH Scholarship using only one Application Form.
2. Please complete all areas of the Application Form. The Selection Committee will not consider incomplete applications.
3. Submit one copy of all your required documents in the Application Form and this Terms and Conditions. Since your recommendation letters or evaluation forms and your acceptance or full time student certification letter are sent separately, you are responsible for ensuring that these and ALL supporting material are sent on time and by courier postmarked by the Application Deadline set forth in the Scholarship Timetable.
4. Only one application will be reviewed per applicant per year.
5. Do not submit additional documents; they will not be reviewed.
6. If the required documents are not postmarked by the Application Deadline set forth in the Scholarship Timetable, your application will be disqualified.

Checklist for Application Packet

- _____ Application Form. (First Paragraph of Required Documents)
- _____ Recommendation Letter. (Item 1 of Required Documents)
- _____ Recommendation Letter. (Item 1 of Required Documents)
- _____ University Transcripts. (Item 2 of Required Documents)
- _____ Resume. (Item 3 of Required Documents)
- _____ Statement of Goals. (Item 4 of Required Documents)

_____ Copy of the Letter/s of Application Confirmations from all of USA Universities applied or letter confirming full time student status at a USA University as the case may be. (Item 6 of Required Documents).

_____ Copy of Passport or valid Identification Document.

Application Submission

Applicants must mail (the Application Form could also be filled and sent by e-mail) all documents of their application packet to:

IAPG Houston
Attn 2016 Claudio Manzolillo IAPG Houston Scholarship
P.O.BOX **460831**
Houston, TX 77056
U.S.A.
Email address: scholarship@iapghouston.org

During the application process, applicants may contact IAPGH with questions regarding the Scholarship via [email: scholarship@iapghouston.org](mailto:scholarship@iapghouston.org).

Also, please check Frequently Asked Questions (FAQ) at www.iapghouston.org.

Scholarship Timetable

DATES	
February 16, 2016	Open registration of Applicants. Early submittal of application a plus.
May 1, 2016	Submittal deadline for application and ALL supporting material.
July 11, 2016	Scholarship Award (provided the IAPGH is in possession of University acceptance letter or University certification of full time student status.)

Scholarship Award

The number of Scholarships to be granted per year is reserved to the discretion of the IAPGH. The spirit of the IAPGH Scholarship Program is to grant two scholarships per year, one for a Student A and one for a Student B. However, enrollment conditions, Applicants Eligibility, acceptance criteria or other discretionary factors may allow the IAPGH to decide differently as to the distribution and number of scholarships to be awarded.

The Scholarship will be granted to the selected Applicant once, a) the Applicant has fulfilled all requirements, b) IAPGH's Board has approved it, and c) the IAPGH has received proof that the Student A has been accepted by a USA University/or proof that

the Student B is currently enrolled as a full time student in a USA University as the case may be.

Award notification will be e-mailed no later than July 30, 2016 and original award letter will be sent out on that day via electronic mail. Once the notice of award is received by the Applicant, the applicant will formally become the recipient (“Recipient”).

Scholarship Renewal

Once selected, Recipient must maintain full time student status, provide semi-annual updates of his/her studies via a grade report, abide by all the University’s codes of conduct and ethics and demonstrate good ethical behavior.

The Scholarship is awarded for one year and may be renewed for a maximum of one more year contingent to a GPA of or above 3.5.

Distribution of funds

Subject to the paragraphs immediately below, **the IAPGH will pay directly to the University chosen by the selected Recipient**

Student A

An amount of **US\$ 10,000.00** payable in one or more installments per year as agreed to between the IAPGH and the affected University. If eligible, any Scholarship renewal for a second year term will be also paid directly to the University. Any renewal is subject to the conditions described in the “Scholarship Renewal” section above. The IAPG Houston will provide the 2013 Scholarship recipient with a non-transferable round trip ticket Buenos Aires –Houston –Buenos Aires (“Round Trip Ticket”) with United Airlines, IAPGH Corporate Sponsor.

Student B

An amount of **US\$ 5,000.00** payable in one or more installments per year as agreed between the IAPGH and the affected University. Scholarship Renewal will also be paid directly to the University. Student B shall not be entitled to the Round Trip Ticket.

Recipient Obligations

The Recipient must have been accepted at least into one USA University for a Master or Doctorate level graduate degree in any of the Qualifying Degree Universities. Special consideration will be given to the industry recognition and reputation of the chosen institution with emphasis on all Texas based Universities.

Recipient must report his or her progress to the Scholarship Committee semi-annually through an academic standing report from the relevant university authorities. The IAPGH Scholarship Committee reserves the right to interview departmental authorities at the affected university regarding the Recipient. The IAPGH Board will evaluate semiannually the performance of the recipient and may suspend Scholarship disbursements at its own discretion based on such review.

If the Recipient does not maintain full time student status or discontinues his/her studies (“cause”), all funds disbursed on his or her behalf must be reimbursed to the IAPGH by the Recipient unless such discontinuance occurs due to an event of Force Majeure, including Acts of God or any action outside the Recipient’s control (for the avoidance of doubt a Recipient’s termination due to poor performance shall not constitute an excusable event).

The IAPGH Board may suspend Scholarship disbursements at its own discretion at any time for cause or alternatively, at the end of the enrollment period.

The IAPGH Board’s decision to suspend the Scholarship shall not be subject to appeal. However, the IAPGH Board has the faculty to re-issue the Scholarship if it considers it appropriate.

Once the Recipient has ended his/her education he/she must return to Argentina for a period of at least 2 years.

The IAPGH may require the Recipient to participate in one of its Board meetings or be a guest speaker at one of its Forum meetings to present a brief summary of his/hers research or final project when appropriate. All travel expenses will be paid by IAPGH and there will be no cost to Recipient.

Subject to the Section related to Scholarship Renewal, past recipients may not apply.

Disclaimers

The Scholarship will be applied to cover tuition and fees cost and shall not include any medical insurance, cost of obtaining a visa to enter and remain in the United States or any costs in addition to the yearly tuition and fees payment to the Recipient’s university within the United States.

In receiving the Scholarship hereunder, Recipient shall remain independent from the IAGPH and in no event shall be considered or represent him or herself as an employee, agent or representative of the IAPGH, its members, or affiliates, and Recipients shall not

hold him or herself out as any such employee, representative, or agent or make any representation to create such an impression. Recipient shall not be entitled to participate in any other benefit program of the IAPGH or of its members without prior IAPGH Board consent. Recipient shall have no authority to make any contract or agreement for or on behalf of, or otherwise commit the IAPGH, its members, or affiliates in any way.
